

FINHAM PARK 2

**SIXTH**  
*form*



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# A guide for parents and students





## Vision

*‘Supporting **all** students to reach their full potential and have the best possible opportunities to succeed in further education or their working life’*

Finham Park 2 Sixth Form is built on the traditional values of **PRIDE, RESPECT, and RESPONSIBILITY**. Pivotal to this is a positive ethos and culture of learning and success for all students. We pay particular regard to outstanding achievement for all students whatever their academic starting point and a commitment to lifelong learning for all stakeholders.

We have the highest expectations in terms of academic standards, a business-like approach in the way that students present themselves in terms of uniform, being in school every day and on time.



## Sixth Form Pastoral Team

Head of 6<sup>th</sup> form : Andy Ditch [a.ditch@finhampark2.co.uk](mailto:a.ditch@finhampark2.co.uk)

Progress Leader : Louise Tyrrell [L.Tyrrell@finhampark2.co.uk](mailto:L.Tyrrell@finhampark2.co.uk)

EPQ/Enrichment Coordinator: Shakira Asghar  
[s.asghar@finhampark2.co.uk](mailto:s.asghar@finhampark2.co.uk)

Sixth Form Mentors:

NG SF Mr Jon Rogers [J.Rogers@finhampark2.co.uk](mailto:J.Rogers@finhampark2.co.uk)

SG SF Ms Lorna Trout [L.trout@finhampar2.co.uk](mailto:L.trout@finhampar2.co.uk) & Ms Shakira Asghar  
[S.asghar@finhampar2.co.uk](mailto:S.asghar@finhampar2.co.uk)

EG SF Ms Sandeep Chahal [S.Chahal@finhampark2.co.uk](mailto:S.Chahal@finhampark2.co.uk)

WG SF Dr Lucy Tomlinson [L.Tomlinson@finhampark2.co.uk](mailto:L.Tomlinson@finhampark2.co.uk) & Ms Connie  
Powell [C.Powell@finhampark2.co.uk](mailto:C.Powell@finhampark2.co.uk)



## The School Day

All year 12 students must be in school from Monday -Friday 8:40am – 3pm.

Some Enrichment opportunities will mean students may be in school for longer than this.

<b>School Day</b>	
<b>8:40-9:05</b>	Mentor Period/Assembly
<b>9:05-10:05</b>	Period 1
<b>10:05-11:05</b>	Period 2
<b>11:05-11:25</b>	Break
<b>11:25-12:25</b>	Period 3
<b>12:25-1:00</b>	Lunch
<b>1:00 - 2:00</b>	Period 4
<b>2:00 - 3:00</b>	Period 5



## Sixth Form Mentor time

You will be in separate mentor groups from the rest of the school. In 2020/2021 these groups will only contain year 12 students. In 2021/2022 the groups will be vertical and contain year 12 and 13 students. Each group will continue to be connected to a college – Northgate/Eastgate/Westgate/Southgate.

Mentor time is a vital part of the school day and throughout the year the 6<sup>th</sup> form mentor team will deliver a programme based around **PRIDE, RESPECT and RESPONSIBILITY** linking in with the following area:

- Study Skills for 6<sup>th</sup> form learning
- Future planning and careers
- UCAS and university
- PSHE

**Our core values of PRIDE, RESPECT & RESPONSIBILITY help our learners to develop confidence, resilience, respect for others and a life-long love of learning, making them valued members of the Coventry community and contributors to both national and international stages.**



## Rewards

At Finham Park 2 Sixth form we want students to be proud of their achievements and there will be a range of rewards to recognise everything you achieve throughout the 2 years.

There will be regular checks on your attitude to learning in lessons and staff will award digital stickers for excellent work and progress.

Students can receive BRONZE/SILVER/GOLD/PLATINUM awards based on their progress, achievement and attitude to learning. Each category will receive a range of different privileges, e.g. study periods at home, sixth form stationary, subject resources and many more! This will be developed further with the 6<sup>th</sup> Form Student Leaders.

We will be in regular discussion with students to understand what motivates them and build this into our rewards scheme.

**Students who continually demonstrate an excellent attitude to their learning both in lessons and during study time will have the opportunity to discuss (with parents and the 6<sup>th</sup> form pastoral team) spending some of their study time at home From January onwards.**



## Sixth Form Lessons

For each subject you study in 6<sup>th</sup> form you need to have two folders:

The amount of work you carry around each day can quickly become difficult to manage. Therefore, to help this process you will need to have 2 folders for each subject.

### **Current learning folder**

You must bring this folder to school every day you have lessons in the subject. This folder should contain all of the work for the current module/unit you are studying.

### **Home learning/ storage folder**

This larger folder can be kept at home and should contain all of the work for a subject. Once you have completed a module/unit transfer the work into this folder.

**There will be regular folder checks and 'polishing' throughout the year to ensure your work is organised and complete.**



## Expectations in lessons and around school

We have the highest expectations of all students, and firmly believe in the connection between excellent attendance and punctuality, a structured daily routine and high achievement.

There is not a separate behaviour policy for sixth form students but you will be expected to follow the main school behaviour policy.

### **Attendance**

All students should aim for 100% attendance to lessons and to mentor period. Our expectation is that no student's attendance should fall below 96%. Sustained attendance below 97% will trigger contact with parents/carers. Please ensure you contact the school if your son/daughter is absent.

### **Punctuality**

All students should be in their mentor groups by 8.40am, ready to start the school day. Mentor time will follow a range of different activities preparing students for the rigours of post-16 studies or work.

### **Around the school site**

Pride, respect and responsibility are key school values. Sixth Form students have a particular responsibility to set an example, act as



positive role models for younger students and to foster and maintain helpful relationships with our staff and wider community.

### **In lessons**

It is expected that all students will complete all their work to the best of their ability and submit it on time. Students must demonstrate resilience and determination in their approach to their academic studies. Wider reading in the subject is expected and is important to develop a more in depth understanding of the subject.

### **Mobile Phones**

Sixth Form students may use their mobile phones in the study centre appropriately for learning. You may also use them in lessons if given permission by your teacher.

Mobile phones are not allowed to be seen around the school site.

### **Car Parking**

Students are not allowed to park cars or mopeds on the school site.



## Sixth Form Study Centre

Study periods are a fantastic opportunity to build upon the learning from lessons and ensure you have fully understood the content before next lesson. Following the cycle of learning will enable you to ensure you are fully prepared for every lesson and expand your knowledge and understanding.

It is important that the Sixth Form Study Centre is a productive, quiet, working environment. It is expected that all 6<sup>th</sup> formers model suitable behaviour appropriate for, and conducive to, a studying and learning environment.

When students do not have a lesson or enrichment session they must be in the 6<sup>th</sup> form study centre. All students must sign in to confirm attendance.

The Sixth Form cycle of learning is a process which will help you to foster excellent study habits and will enable you to review your work regularly and ensure there are no gaps in your understanding, the model is on the next page.



## Cycle of Learning

### (1) REVISIT THE LESSON

ENSURE ALL YOUR LESSON NOTES ARE CORRECT AND UP TO DATE. TRY TO AVOID SIMPLY COPYING UP NOTES INTO NEAT. CAN YOU SUMMARISE THEM DOWN? UNTIL YOU TRULY UNDERSTAND YOUR NOTES YOU WILL NOT BE ABLE TO REVISE THEM.

### (2) USING YOUR RESOURCES

MAKE YOUR OWN DETAILED NOTES FROM TEXT BOOKS, NOTES, EXAM PAPERS, MODERATOR REPORTS, AND ADDITIONAL RESOURCES TO COMPLEMENT WHAT YOU LEARNED IN YOUR LESSON. THIS WILL EXPAND AND DEVELOP YOUR CLASS NOTES. REVISION GUIDES ARE ALSO HELPFUL TO ADVISE AND PROMPT YOU TO EXPAND ON YOUR WORK.  
CAN YOU CHECK YOUR UNDERSTANDING FROM AT LEAST THREE SOURCES?

### (3) TEST YOURSELF

ONCE YOU ARE CONFIDENT WITH THE MATERIAL – USE PRACTICE QUESTIONS TO TEST YOURSELF. DIAGNOSE THE AREAS OF WEAKNESS AND THEN APPLY THE THERAPY i.e. GO BACK TO STEP ONE FOR THE BITS YOU CAN'T DO YET.

### (4) RE-TEST AND UPDATE YOUR PLC

APPLY STEP THREE AGAIN TO CHECK THE AREAS YOU WERE UNSURE ON. IF LEARNING HAS NOT HAPPENED, SEE YOUR TEACHER FOR FURTHER GUIDANCE ON HOW TO IMPROVE OR, WHY NOT TRY A STUDY BUDDY?

### (5) REVISIT AND REVISE

ON A REGULAR BASIS, BUILD AN UNDERSTANDING OF ALL SYLLABUS AREAS SO AS TO NOT ISOLATE OR FORGET ANYTHING. COMPLETE AS MANY PRACTICE PAPERS AS YOU CAN. 'FLICK' REVISE REGULARLY AS A STARTER TO YOUR OWN STUDY PERIODS AND REGULARLY REVISIT YOUR PLCS



## Sixth Form Dress Code

- Smart suit with trousers/skirt
- Formal shirt or blouse
- Smart Shoes
- Tie for male students

### General

In the cold weather, students may wear a plain dark cardigan or V-neck jumper under their jacket.

- Piercings – Maximum of one stud in each ear. No other visible piercings or ear spacers.
- Hair – Natural hair colour. Extreme hair styles are not allowed.
- Make-up – Must look natural and not applied to excess.
- Nails- acrylic or false nails are not appropriate for school.
- Tattoos – Must not be on show at school.
- Coats – Denim jackets or hooded tops are not allowed.
- Skirts, dresses or trousers that are judged too short or tight; a shirt or blouse that is judged as low cut, cropped, transparent or revealing are not appropriate for school. Neither are: Denim, lycra or stretch materials
- Jeans/shorts/leggings/chinos/cropped trousers are not allowed.
- Shoes should be appropriate for school – no trainers/canvas shoes or heels.

**Students should adhere to this dress code to avoid unnecessary conversations about their appearance so that a focus can remain on their learning.**

The school is happy to support students in wearing items, which relate to culture or religion. *It will be appreciated that there cannot be endless arguments about dress, and the school's decision on whether appearance is appropriate for school or not must be the final one. Students whose appearance is not appropriate for school may be sent home and asked to change.*



## Enrichment

All details for Enrichment are in the separate 'Enrichment Choices' booklet.

All Sixth Form students must take part in Enrichment. It forms part of your learning agreement and is within the required guided learning hours for all sixth form students. It is also essential for writing your personal statement for UCAS as well as CVs for work.

You must choose one/or a combination of Enrichment choices to the value of **at least 20 Enrichment points**. This has been decided by the sixth form team as an appropriate amount of enrichment opportunities to supplement your timetable. If you want to do a combination which exceeds 20 points, then you are more than able to do so if it fits within your timetable.

**All students will complete an online Google form in the first two weeks of their studies to submit their choice.**



## 16-19 Bursary

The 16 to 19 Bursary Fund provides financial support to help students overcome any barriers they may have to remaining in education.

There are 2 types of 16 to 19 bursaries:

- bursaries for defined vulnerable groups of up to £1,200 a year
- discretionary bursaries which institutions award using policies they set, in line with these funding rules

Details of the 16-19 Bursary policy are available on the sixth form website.

**If you think are eligible for the 16-19 bursary you must apply in September. Application forms will be available from the sixth form admin office.**